

**ATTACHMENT 5**

**CHEHALIS-CENTRALIA AIRPORT  
CENTRALIA, WASHINGTON**

Overall DBE Three-Year Goal Methodology

**Name of Recipient:** The City of Chehalis, owner of Chehalis-Centralia Airport

**Goal Period:** FY-2024-2025-2026 – October 1, 2023 through September 30, 2026

<b>DOT-assisted contract amount:</b>	FY-2024	\$	0
	FY-2025	\$	0
	FY-2026	\$	<u>880,000</u>
	<b>Total</b>	<b>\$</b>	<b>880,000</b>

**Overall Three-Year Goal:** 6.08%, to be accomplished through Race Conscious (RC)

**Total dollar amount to be expended on DBEs:** \$ 53,504 (6.08% x \$880,000)

**Describe the Number and Type of Contracts that the airport anticipates awarding:**

Contracts Fiscal Year #1

1. No Projects Anticipated	\$	0
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Contracts Fiscal Year #2

1. Anticipated project below threshold	\$	0
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Contracts Fiscal Year #3

1. Southwest Hangar - Phase 2 Construction	\$	630,000
2. Electrical/NAVAIDS/AWOS III P/T, TWY A Lights & Signs – Pre-Design	\$	250,000

**Market Area:** The Chehalis-Centralia Airport, located in Lewis County Washington, aligns with West Region in the 2021 Washington Statewide DBE Disparity Study. The West Region market area contains the following counties: Clallam, Grays Harbor, Jefferson, Lewis, Mason, Pacific and San Juan.

**Step 1. Actual relative availability of DBEs**

The base figure for the relative availability was calculated as follows:

Method: Use of Disparity Study – Washington State Department of Transportation, Washington State Airports DBE Disparity Study, completed 2019, which analyzed FAA funded contracts from 2012 through 2016. DBE % figures were taken from table E-2, West Region figures.

Fiscal Year #1  
For FY-2024 – No Projects Anticipated.

Fiscal Year #2  
For FY-2025 – Anticipated project below threshold.

Fiscal Year #3  
For FY-2026, award of the following is anticipated:

Contract Name	Trade Description	NAICS Code	Trade \$	DBE (%)	DBE \$
Southwest Hangar: Phase 2 Construction	<b>Professional Services:</b>				
	Construction Engineering & Admin Services	541330	\$ 22,500.00	5.60%	\$ 1,260.00
	<b>Construction:</b>				
	Airport Building Contractor Hangars, SRE, ARFF, etc.	236220	\$ 135,000.00	11.60%	\$ 15,660.00
	Paving, Asphalt, Concrete	237310	\$ 45,000.00	6.70%	\$ 3,015.00
	Concrete Work (foundations)	238110	\$ 85,500.00	4.00%	\$ 3,420.00
	Construction Survey & Stakeout	541370	\$ 9,000.00	2.30%	\$ 207.00
	Electrical Contractors, Lighting, Conduit, Wind Cone, Control Systems	238210	\$ 9,000.00	8.40%	\$ 756.00
	Excavation, Site Prep, Clearing, Grading, Compaction, Backfilling	238910	\$ 36,000.00	6.50%	\$ 2,340.00
	Drainage/Storm Sewer	237110	\$ 18,000.00	7.70%	\$ 1,386.00
	Pre Fab Metal Building Manufacturing	332311	\$ 270,000.00	0%	\$ -
<b>Total Contract #1:</b>			<b>\$ 630,000.00</b>	<b>4.45%</b>	<b>\$ 28,044.00</b>
Contract Name	Trade Description	NAICS Code	Trade \$	DBE (%)	DBE \$
Predesign Phase 1 Electrical/NAVAIDs/AWOS III P/T, TWY A Lights & Signs	<b>Professional Services:</b>				
	Engineering Services	541330	\$ 90,000.00	5.60%	\$ 5,040.00
	Environmental Consulting Services	541620	\$ 74,500.00	16.00%	\$ 11,920.00
	Cultural/Archeological Research or Study	541720	\$ 18,000.00	7.40%	\$ 1,332.00
	Testing Laboratories and Services (Includes Geotech Testing)	541380	\$ 22,500.00	27.30%	\$ 6,142.50
	Design Surveying & Mapping	541370	\$ 45,000.00	2.30%	\$ 1,035.00
<b>Total Contract #2:</b>			<b>\$ 250,000.00</b>	<b>10.19%</b>	<b>\$ 25,469.50</b>
<b>Total FY-2026</b>					
<b>Total Chehalis-Centralia Airport FY 2024-2026</b>			<b>\$ 880,000.00</b>	<b>6.08%</b>	<b>\$ 53,513.50</b>

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: \$53,514
- Total for All Trades: \$880,000

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: 6.08%

**Step 2: Adjustments to Step 1 base figure**

After calculating a base figure of the relative availability of DBEs, evidence was examined to determine what, if any, adjustment to the base figure was needed in order to arrive at the overall goal.

Past History Participation

Goal Period	DBE Goals			Accomplishments		
	RC	RN	Total	RC	RN	Total
FY 2016	0.00%	13.70%	13.70%	0.00%	0.00%	0.00%
FY 2017	0.00%	15.20%	15.20%	0.00%	0.00%	0.00%
FY 2018	0.00%	3.10%	0.00%	0.00%	0.00%	0.00%
FY 2019	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
FY 2020	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
FY 2021	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
FY 2022	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Not enough historical data on DBE participation is available to reference to make an adjustment to the Step 1 base figure; therefore, Chehalis-Centralia Airport is adopting the Step 1 base figure as the overall goal for this three-year goal period.

**Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation.**

The City of Chehalis will meet the maximum feasible portion of the overall goal by using RN means of facilitating DBE participation.

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;
2. Carrying out information and communications programs on contracting procedures and specific contract opportunities;
3. Referring DBE's and other small businesses to supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
4. Referring DBE's to services to help DBEs and other small businesses improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
5. Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;
6. Consider unbundling large contracts to make them more accessible to small businesses when possible.
7. Provide instructions and clarification on bid specifications, general bidding requirements, and procurement policies and procedures; and
8. Discuss the DBE goal and DBE requirements at Pre-bid meetings to encourage prime contractors to solicit DBE firms in subcontracting opportunities.

The City of Chehalis estimates that in meeting the established overall goal of 6.08%, it will obtain 0% from RN participation and 6.08% through RC measures.

This breakout is based on:

The Recipient does not have a history of DBE participation or over-achievement of goals to reference and expects to obtain its DBE participation through the use of DBE contract goals or a conscious effort to obtain DBE participation. Therefore, the entire goal of 6.08% is to be obtained through race-conscious participation.

The City of Chehalis will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation [see §26.51(f)] and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

## PUBLIC PARTICIPATION

### **Consultation:**

In establishing the overall goal, the City of Chehalis provided for consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the City of Chehalis efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

A virtual consultation meeting was held Wednesday, February 28, 2024 at 10:30 A.M. via Microsoft Teams.

The following people were in attendance:

- Brandon Rakes, C.M., Airport Director, Chehalis-Centralia Airport
- Geoff Vaughn, Project Manager, Precision Approach Engineering
- Kelley Brouwer, Project Admin Assistant, Precision Approach Engineering

Topics discussed and comments received at the meeting included;

- Program Plan document and it's parts
- Discussion about the intent of DBE goals and contract goal
- Goal methodology and use of disparity study
- Pre-Bid meeting agenda to include DBE contract goal and compliance requirements
- Publication and public comment period

Following the consultation, the following public notice was published on the Airport's official website, informing the public of the proposed goal and its rationale. Any comments received after submittal of this document to FAA will be forwarded to FAA and kept as part of our DBE records.

## PUBLIC NOTICE

Chehalis-Centralia Airport hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 6.08% for federally-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2024 through 2026.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following;

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